

Rheumatology Associates PLLC
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Louisville, Kentucky 40218
(502) 893-3963

PRESCRIPTION REFILL POLICY

- **Rheumatology Associates will not prescribe narcotics of any type, but will refer you to pain management if needed.**
- NO prescription refills will be done on Fridays, Saturdays, Sundays and Holidays.
- We require 48 Hours minimum to process prescription renewal and /or pick-up requests.
- The patient is responsible for knowing when medications will need to be refilled (no early refills).
- Prescription phone-in/pick-up: Monday-Thursday during business hours ONLY (8:30am-4:30pm).
- Prescriptions will not be filled for unauthorized "walk-in" patients.
- Mail order prescriptions WILL NOT be called and/or faxed in. UNLESS mail order pharmacy faxes a refill request. Patient will be given a written prescription which they can submit to their mail order pharmacy on their own.
- New symptoms and/or events require a clinic appointment. Provider is unable to diagnose via phone.
- No early refills if medications are overused/abused/misused. Must follow prescription directions.
- Medications are for the prescribed individual's use only. It is illegal to "share" your medicine.
- Patient must pick-up his/her prescription(s) in person, unless pre-authorized by staff.
- Plaquenil requires a yearly eye exam that must be forwarded to our office in order to have your prescription refilled.
- All labs your physician has order must be current in order to have your prescription refilled.
(labs done outside our office must be forward to our office.)

These protocols are per recommendations of the Kentucky Board of Medical Examiners & DEA